

PF/89 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/90 UNITARY COUNCILLORS' SESSION

Unitary Councillor Parry, Ludlow South informed the Committee that many complaints had been received regarding new bus timetables and routes, in particular the park and ride bus that does not pick up passengers along the route. She stated that she would be working with Shropshire Council to address the concerns of Ludlow residents.

Councillor Gill entered the meeting at 7.05pm

PF/91 MINUTES

RESOLVED SW/EG (Unanimous)

That the minutes of the Policy and Finance Committee meeting held on the 9th September 2024, be approved as a correct record, and signed by the Chair.

PF/92 ITEMS TO ACTION

RESOLVED SW/GG (Unanimous)

That the items to action from the Policy and Finance Committee meeting held on the 9th September 2024, be noted.

PF/93 FINANCE INFORMATION

Payments & Income

RESOLVED SW/TG (Unanimous)

That the Cash Book Payments and Income for July, August and September 2024 be received.

PF/94 Payments & Income Reconciliation

RESOLVED SW/TG (Unanimous)

That the Cash Book Reconciliation for July, August and September 2024 be received.

PF/95 **Barclaycard**

RESOLVED SW/TG (Unanimous)

That the Barclaycard Payments, Income and Reconciliation for July, August and September 2024 be received.

PF/96 **PayPal**

RESOLVED SW/TG (Unanimous)

That the PayPal Payments, Income and Reconciliation for July, August and September 2024 be received.

PF/97 **Petty Cash**

RESOLVED SW/TG (Unanimous)

That the Petty Cash Payments, Income and Reconciliation for July, August and September 2024 be received.

PF/98 **Pubic Sector Deposit Fund**

RESOLVED SW/TG (Unanimous)

That the Public Sector Deposit Fund Payments, Income and Reconciliation for July, August and September 2024 be received.

PF/99 **Income**

RESOLVED SW/EG (Unanimous)

That the Income and Reconciliation; Income Payments, Income and Reconciliation for July, August and September 2024 be received.

PF/100 **Electric Vehicle Charging**

RESOLVED SW/EG (Unanimous)

That the Electric Vehicle Charging Payments, Income and Reconciliation for July, August and September 2024 be received.

PF/101 AGED DEBTORS

Current and Aged Debtors

RESOLVED SW/VP (Unanimous)

That the Council seek a Small Claims Court judgement in regard to the outstanding invoices against Managed Print Solutions NW Ltd.

PF/102 RESOLVED SW/TG (Unanimous)

That the Current and Aged Debtors report and list be received.

PF/103 INTERNAL AUDIT

RESOLVED SW/EG (Unanimous)

To approve the appointment letter from the internal auditor.
To note the requirements of the interim audit in November.

PF/104 POLICY REVIEW

Sexual Harassment Policy

RECOMMENDED TG/BW (Unanimous)

That the Sexual Harassment Policy be adopted.

PF/105 Sexual Harassment Action Plan and Risk Assessment

RECOMMENDED SW/BW (Unanimous)

That the Sexual Harassment Action Plan and Risk Assessment be approved.

PF/106 Disciplinary and Grievance Policy

RECOMMENDED SW/EG (Unanimous)

That the amended Disciplinary and Grievance Policy be adopted.

PF/107 CARD PAYMENT PROCEDURES

RESOLVED SW/VP (Unanimous)

That the Card Payment Procedures for the Market, Buttercross and Guildhall be approved.

PF/108 CCLA PUBLIC SECTOR DEPOSIT FUND INVESTMENT

RESOLVED SW/EG (Unanimous)

That the CCLA Public Sector Deposit Fund Investment statement for July, August and September 2024 be noted.

PF/109 NALC

RESOLVED SW/GG (Unanimous)

That the negative response to the NALC Financial Ombudsman consultation be noted.

PF/110 PROCUREMENT ACT 2023

RESOLVED SW/BW (Unanimous)

To note that the UK Government has announced that the date for most of the provisions of the Procurement Act 2023 to come into force will be delayed.

The meeting closed at 7.29 pm

Chair

Date

N.B. Closed Session Minutes will NOT be issued for this meeting.